

**First Year MHA Degree Examinations, September 2013**

**PAPER IV – MEDICAL RECORDS & MEDICAL EQUIPMENT**

**Time: 3 Hours**

**Max Marks: 100**

- **Answer all the questions**
- **Write Section A and Section B in separate answer books. Do not mix up questions from section A and section B**

**QP Code:105380      SECTION A – MEDICAL RECORDS      50**

**Essay:      (1x20=20)**

1. Briefly describe the functions of medical records department. Add a note on the benefits of computerization of medical records

**Short Essay:      (1x10=10)**

2. Explain the functions and responsibilities of medical records committee.

**Short notes:      (4x5=20)**

3. Procedure for preparing a medical record for the court.
4. Quantitative and qualitative analysis of medical records.
5. Filing and maintenance of medical records
6. Mention the meaning of the following medical terms: anorexia, defibrillation, lymphadenopathy, nocturia, cytoplasty.

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**QP Code:106380      SECTION B – MEDICAL EQUIPMENT      50**

**Essay:      (1x20=20)**

1. Briefly describe the space and facilities requirements of biomedical engineering department. Explain the various types of maintenance.

**Short Essay:      (1x10=10)**

2. Describe the workplace safety measures in radiology department.

**Short notes:      (4x5=20)**

3. Anesthesia machine
4. Ventilator
5. Fundus camera
6. Angiography